

# RULES AND REGULATIONS

1. **NAME OF THE SOCIETY** : The name of the society shall be  
**"ALL INDIA BACKWARD CLASSES  
FEDERATION"**

2. **MEMBERSHIP** :

The membership of the society is open to any B.C. male or female residing in India or abroad who has subscribed to the aims and objects of the society, subject to the approval of the managing committee as its life member, member and associate member on payment of his/her subscription as hereinafter provided.

Members should believe the Social Justice B.C. Movement, vision/mission and contribute time, talent and treasure.

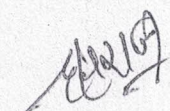
**NOTE:** If the membership is not approved by the Governing Body of Society, the reason of refusal shall be communicated to the persons/applicant concerned.

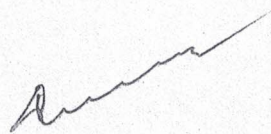
a) **LIFE MEMBER:**

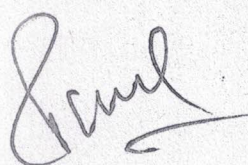
Any B.C. person who pays Rs.1000/- as admission fee and subscription of Rs.5000/- shall be admitted as Life Member of the Society subject to the approval of the management.

b) **ANNUAL MEMBER:**

Any B.C. person residing anywhere in India/World who pays Rs.100/- as admission fee and subscription of Rs.500/- per year shall be admitted as Annual Member of the Society subject to the approval of the management.

  
W. PRESIDENT

  
GENERAL SECRETARY

  
TREASURER





**c) ASSOCIATE MEMBER:**

Any B.C. person who pays yearly subscription of Rs.100/- per year shall be Associate Member of the Society subject to the approval of the Managing Committee. The Associate Member of the organisation/association will have no voting right nor the rights and privileges of a member within the scope of Section 15 of Societies Act, 1860.

**3. PATRONS:**

The Managing Committee may, on such terms and conditions as it shall decide from time to time, admit as patrons those persons who are likely to help in furthering the objectives and causes of the federation either through their professional knowledge and experience and/or through financial assistance.

**4. ADMISSION & QUALIFICATION FOR MEMBERSHIP:**

- a) Every application for the admission as member of the society shall be addressed to the President.
- b) No application shall be considered unless the applicant is proposed by a member and seconded by another such member.
- c) Every such applicant shall be considered in the meeting of the managing committee and shall be accepted or rejected by a vote of majority present in the meeting in terms as those falling under rule 5 of these rules.

**5. ADMISSION FEE AND SUBSCRIPTION:**

The Admission Fee and Subscription shall be as under unless and otherwise revised by the Managing Committee of the Society.

- a. Admission Fee of Rs.1000/- and subscription of Rs.5000/- at the time of admission at a time for life member.

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W-PRESIDENT

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b. Admission Fee of Rs.100/- at the time of admission and subscription of Rs.500/- per year for member.

**6. TERMINATIONS OR CESSATION OF MEMBERSHIP:**

The managing committee of the federation shall have the powers to expel/terminate a member or members from the membership of the federation on the following grounds.

- a) On death
- b) On written resignation
- c) If found to be involved in any anti social activities.
- d) If adjudged by any court of law to be a criminal offender.
- e) If found guilty by means of anti propaganda of the Aims and Object of the Society.
- f) If has not attended three consecutive meetings without any intimation.
- g) If disregards Rules & Regulations or disobey the decisions of the governing body. The reasons for termination of the members shall be communicated to the members concerned.

**7. GENERAL BODY:**

All the members of the federation will constitute its general body.

- a) **NOTICE:** Minimum 15 days notice shall be given to the members, before the date of General Body meeting, enclosing agenda specifying date, time, place and issues to be discussed
- b) **MEETING:-** General Body Meetings Shall be held once in every year regularly.
- c) **QUORUM:** The Quorum of the General Body Meeting shall be 10percent of the total strength of the General Body Members of the federation.

*[Signature]*  
W. PRESIDENT

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GENERAL SECRETARY

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d) **URGENT MEETING:** The urgent governing body may be called by 24 hours notice but the Quorum of 15 members out of the total strength of Governing Body.

8. **POWER, DUTIES & FUNCTIONS OF GENERAL BODY:**

Governing Body shall be responsible for management and administration of all affairs for the federation and is also authorized to appoint any office bearers/executive members to look after any particular activity. Governing Body shall have also the Following powers:

- a) To pass the accounts of previous financial year.
- b) To take necessary steps for the implementation of all the programs and policies drawn by the General Body.
- c) To prepare activities and programmes and meetings.
- d) To take decisions on application for new membership.
- e) To manage the affairs of the federation and to keep control over the property and all its assets.
- f) To invest of the funds of the federation, not immediate required in such manner as may be determined by the Governing Body.
- g) To send representative (s) to any exhibition or contest and training etc.
- h) To receive and adopt the annual report, the budget estimate for the ensuing year.
- i) To elect the managing committee and office bearers for the next term if the term is over and to fill the vacancies caused by the retirement or otherwise.
- j) To admit new members as per decision taken by the Managing committee.

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- k) To appoint advocate/Legal Advisor and chartered Accountant for the next year and finalize their remuneration.
- l) To arrange and receive the loan from any Bank (s) or from any other legal entity or individual (s) on reasonable terms and condition the Governing Body and a whole shall be liable for its return.

**9. RIGHTS & PRIVILEGES OF MEMBERS:**

All and every member of the society:-

- a) Shall be entitled to participate in meetings of social, political, economic, cultural, educational functions and other lawful gatherings, called/arranged by the society.
- b) Have right to collect the Identify Card after depositing the required/prescribed fee (fixed by the Governing Body of the society from time to time.)

**10. DUTIES OF THE MEMBERS:**

All members of the federation shall;

- a) Elect the Governing Body of the society.
- b) Attend the General Body meetings regularly.
- c) Give the necessary information to the federation, pertaining to any matter, which is necessary to be known by the federation.
- d) Not indulge in activities, which are prejudicial to the aims and object and/or the rules & regulations of the federation.

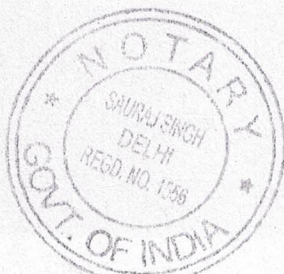
**11. GOVERNING BODY/MANAGING COMMITTEE:**

**I. STRENGTH:-** The Strength of governing body (including office bearers and executive member) shall not be less than 36 and not more than 108.

*[Signature]*  
W.PRESIDENT

*[Signature]*  
GENERAL SECRETARY

*[Signature]*  
TREASURER





- II. **TERM:** -Term of every governing body shall be 5 years.
- III. **NOTICE:-** Minimum 7 days notice shall be required for every governing body meeting of the federation but urgent Governing body meeting can be called by 24 hour notice.
- IV. **QUORUM:-** Quorum of every governing body meeting shall be 1/3rd of the total strength of the governing body (including office bearers and executive member).
- V. **MEETING:** - Governing body meeting shall be held once in 3 months regularly(or as and when the governing body of the society may decide from time to time).
- VI. **URGENT MEETING:-** The 24 hour notice may call the urgent governing body meeting but quorum for the same urgent governing body meeting shall be the office bearers who attend it with president.

## 12. FUNCTIONS & POWERS OR GOVERNING BODY:

- a) The Governing Body shall be authorized to appoint any office bearer/executive.
- b) The Governing body shall have the powers of the federation as mentioned in the memorandum of the society and these rules and regulations.
- c) The Governing Body shall be responsible for the management and administration of all affairs of the federation member to look after any particular activity
- d) All the decisions shall be taken by the majority votes.
- e) The Governing Body shall prepare plans activities and programmes.
- f) The Governing Body shall appoint election officers and his/her powers.

  
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GENERAL SECRETARY

  
TREASURER





**13. COMPOSITION OF THE NATIONAL GOVERNING BODY:**

The composition of the governing body shall be as under:

a)	PRESIDENT	-	1
b)	VICE PRESIDENT	-	2
c)	WORKING PRESIDENT	-	1
d)	GENERAL SECRETARY	-	1
e)	SECRETARIES	-	5
f)	JOINT SECRETARIES		6
g)	TREASURER	-	1
h)	JOINT TREASURERS	-	1
i)	MEMBERS	-	36
j)	LEGAL ADVISORS	-	2
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	Total:-		56
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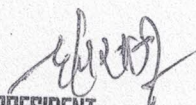
**14. SUB COMMITTEE:**

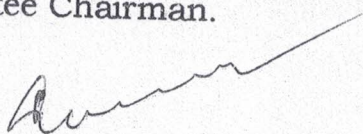
The Managing Committee/Governing Body shall have power to appoint sub committees as and when necessary and the member of the society authorized by the managing committee shall preside over the meetings of these Sub Committees.

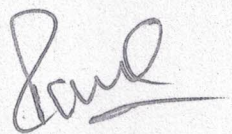
14.1 The Governing Body shall appoint "Advisory Council" headed by the Chairman consisting of eminent people from different walks of society and including NRIs.

14.2 The Governing Body shall appoint "Board of Trustees" Headed by the Chairman representing at least one from each State and the Union Territories, may be with more representation to the bigger states.

14.3 The Governing Body shall appoint "Standing Committees" Headed by the Committee Chairman.

  
W. PRESIDENT

  
GENERAL SECRETARY

  
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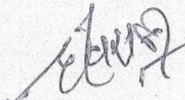
1. Web Committee.
2. Events Committee.
3. Media/Communication.
4. Cultural Committee.
5. Budget Committee.
6. Fund Raising Committee.
7. Finance Committee.
8. Audit Committee.
9. R & D Committee (New Initiatives).
10. Training/Education Planning and Execution Committee.
11. Overseas Coordinate Committee.
12. Public Relations Committee.
13. Women Committee.
14. Youth Committee.
15. Political Action Committee.
16. Government Relations Committee.

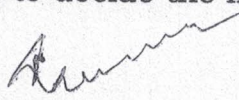
14.4 The Governing Body shall also appoint Eight BC Regional Committees headed by 8 Regional Vice Presidents, State Executive Committees, District Executive Committees, Mandal Executive Committees, Village Executive Committees.


**15. POWERS AND DUTIES OF OFFICE BEARERS:**

**A. PRESIDENT:**

- I. President shall be overall Head and preside over all the meetings of the Governing Body of the federation.
- II. At the time of voting on any matter/subject (except election) if the total votes of the group of members happen to be equal in number; the President shall have the power to cast an extra vote to decide the matter/subject.

  
PRESIDENT

  
GENERAL SECRETARY

  
TREASURER





- III. President shall have the power to allow inclusion of any subject/matter in agenda for the discussion in the course of proceeding/meeting.
- IV. President shall nominate required members to the Governing Body/Managing Committee from members.
- V. President shall be convener of all the meetings and without his signature on the notice of meetings no meeting will be valid. It shall be his duty to see that the resolution at the respective meeting is implemented and given effect timely.
- VI. President shall be at liberty to spend for the purpose of the Society without sanction of the Managing Committee and to do all such other lawful things as incidental or conducive and expedient to the Society.
- VII. President shall have power to call any emergent meeting by short notice.

**B. VICE PRESIDENT:**

In absence of President, the Vice-President of the Federation shall enjoy his powers.

**C. WORKING PRESIDENT:**

All operations as of the president with prior intimation to the president.

**D. GENERAL SECRETARY:**

The General Secretary shall enjoy all the powers of President in his/her Absence and carrying on all the functions and duties entrusted to him by the President.

**E. SECRETARY:**

The Secretary shall enjoy all the powers of General Secretary in his/her Absence.

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W. PRESIDENT

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GENERAL SECRETARY

*[Signature]*  
TREASURER





**F. TREASURER:**

- I. All funds of society shall remain under the care and management of Treasurer.
- II. Treasurer shall maintain the accounts of all money, which is received and/or paid by him/her on behalf of the society.
- III. Treasurer shall make disbursement in accordance with the direction of Governing Body, Chairman or President.
- IV. Treasurer shall ordinarily hold a cash balance not exceeding Rs.10,000/- or the amount which may be fixed by the governing body of the society from time to time) to meet the emergent need relating to the society.

**G. JOINT TREASURER:**

In the absence of Treasurer any one of the Joint Treasurer shall enjoy all the powers of Treasurer on the Authorisation of the President/Chairman.

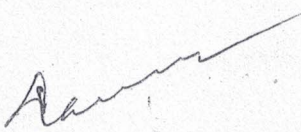
**H. EXECUTIVE MEMBER:**

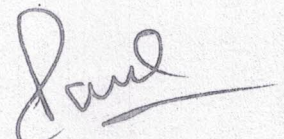
Executive Member if the important part of the governing body executive member is supposed of attend all the governing body meeting and also the general body meeting.

**16. RE-ADMISSION:**

In case the Governing body on the reason of Non-payment of the subscription expels any member of the society, he can be re-admitted, provided the member concerned pays all up to date dues with the permission of the Governing Body.

  
W. PRESIDENT

  
GENERAL SECRETARY

  
TREASURER





**17. APPEALS:**

All the appeals shall be preferred to the General Body of the society and the decision of the General Body shall be final.

**18. FILLING UP OF CASUAL VACANCIES:**

The Chairman shall fill up any casual vacancy in the Governing Body by nomination.

**19. SUB-COMMITTEE:**

(I) The governing body may appoint sub-committee(s) as and when it considers expedient to assist in the furtherance and achievement of the objectives of the federation. The governing body may at any time dissolve any such committee.

(II) The Sub-Committees shall have such powers as may be delegated to them by the Governing Body.


(III) Any power delegated to such committees may be withdrawn by governing body at any time (without any notice).

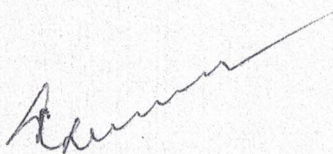
**20. BRANCHES:**

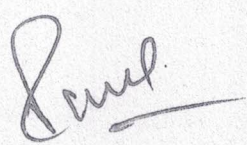
Governing Body, in its meeting shall form the branches and/or the sub-committees (in all over India) to attain the aims and objects of the federation.

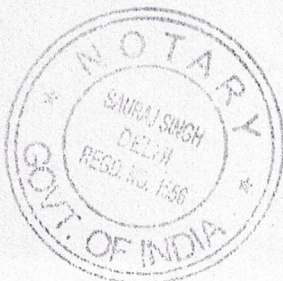
**21. ELECTION:**

General Body in its annual meetings will elect its President and all the Officer Bearers and also the Executive Members of the Governing Body, after every 5 years by secret ballot papers or by show of hands as the election officer may decide.

  
W. PRESIDENT

  
GENERAL SECRETARY

  
TREASURER





**22. SOURCES OF INCOME & UTILISATION OF FUNDS:**

Society shall raise their funds by way of subscription contribution, membership fees, investment, interest, grants and donation of cash or in kind or other lawful sources and shall be safely utilized towards the promotion of its aims and objects.

**23. FINANCIAL YEAR:**

The Financial year of the society shall be from 1<sup>st</sup> April to 31<sup>st</sup> March of every year.

**24. AUDIT OF ACCOUNTS:**

A Chartered Accountant shall audit the accounts of the society every year.

**25. OPERATION OF BANK ACCOUNTS:**

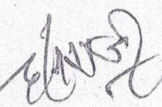
To open and operate account in the name of the Society with a Bank or Banks in such number as may be necessary for carrying out the activities of the federation and the account shall be operated by the President and Treasurer jointly or President and any person Authorised by him.

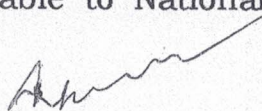
**26. ANNUAL LIST OF MANAGING/GOVERNING BODY:**

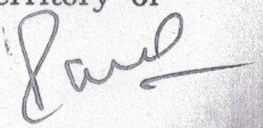
Once in every year a list of the officer bearers and members of Governing Body of the federation shall be filed with the Registrar of Societies, Delhi, as required under Section 4 of the Societies Registration Act of 1860, as applicable to National Capital Territory of Delhi.

**27. LEGAL PROCEEDING:**

The federation may sue or be sued in the name of the President and/or Secretary General of the society as per the provisions under Section 6 of the Societies Registration Act, 1860, as applicable to National Capital Territory of Delhi.

  
PRESIDENT

  
GENERAL SECRETARY

  
TREASURER





**28. AMENDMENT:**

Any amendment in Memorandum, Rules and Regulations will be carried out in accordance with Section 12 & 12 A of the Societies Registration Act, 1860, as applicable to National Capital Territory of Delhi.

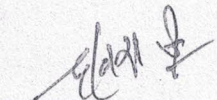
**29. DISSOLUTION AND ADJUSTMENT OF AFFAIRS:**

In the event of dissolution of the trust the funds/assets will be transferred only to some other trust/society having similar objectives after adjustment of liabilities. That in the event of dissolution of the federation, the entire assets/liabilities of the federation shall be distributed/transferred to any other charitable organization/association having similar aims and objects, after obtaining previous approval of commissioner of Income Tax.

**30.** All the provisions under all the section of "SOCIETIES REGISTRATION ACT OF 1860" as applicable to National Capital Territory of Delhi, shall be applicable to this Society.

**31. ESSENTIAL CERTIFICATE:**

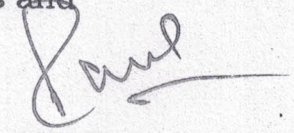
Certified that this is the correct copy of the rules and regulations of the Society.

  
PRESIDENT





GENERAL SECRETARY

  
TREASURER



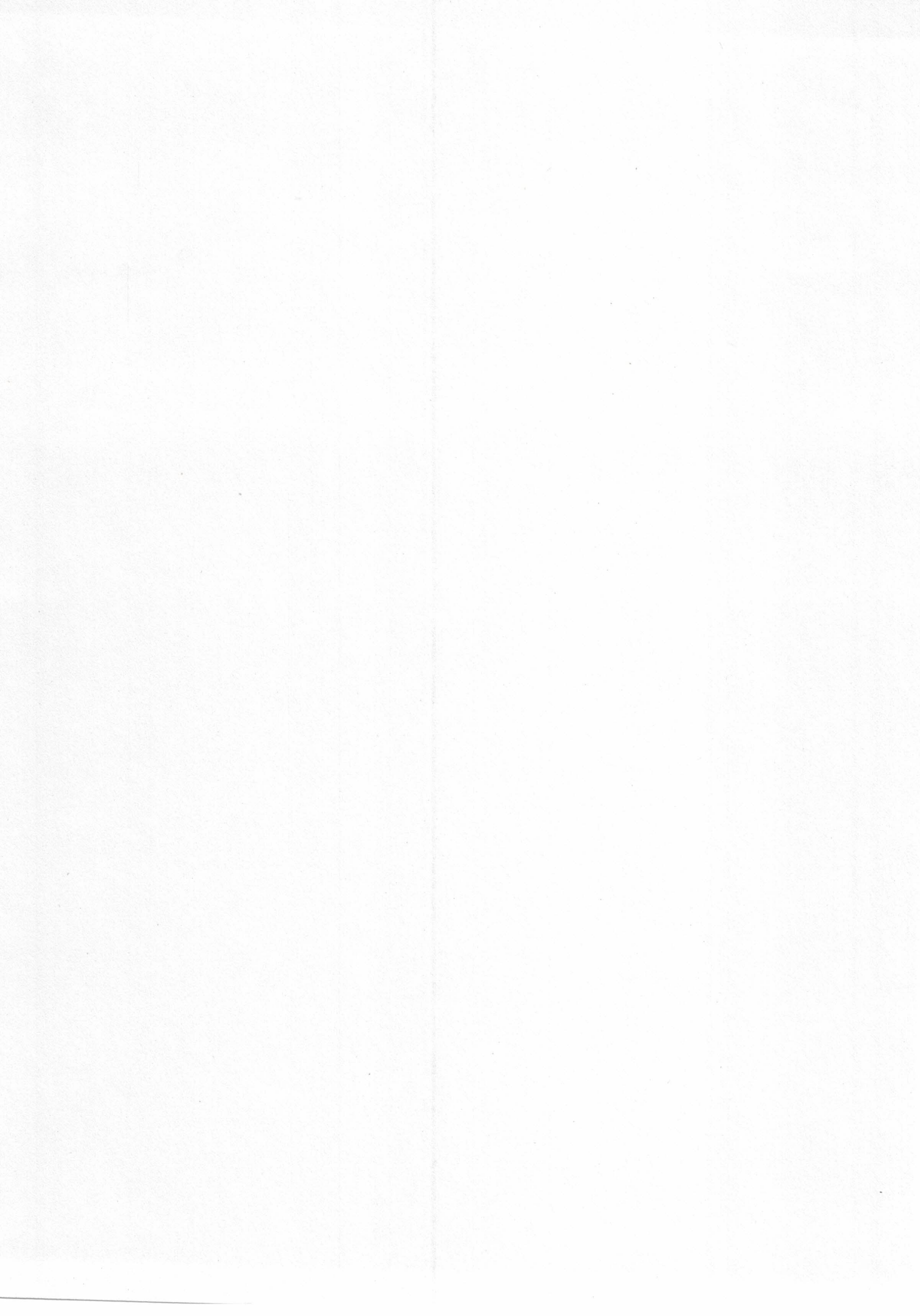
ATTESTED

NOTARY PUBLIC  
DELHI (INDIA)

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Re 8/21/19

